|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Family name(s),**  **Given name(s)** |  | **E-mail address and mobile number** |  | **Matriculation  number** |  |
| **Degree programme** |  | **Degree studied for** | Bachelor's degree  Master's degree | **Semester studied abroad** (e.g. WiSe 17/18) |  |

The course/module indicated below will be approved for the above student's degree programme, provided the student achieves a pass mark.

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| **To be completed by the student** | | | | | | | | |
| **Information on the course or module completed abroad** | | | | | **Declaration** | | | |
| **Course/module title and code** |  | | | | I declare that the Learning Agreement for the course/module to be credited has not been submitted for approval to any other Chair at the University of Passau. If the course/module to be approved is to be submitted to other Chairs, all Chairs to whom it is submitted must be notified immediately in writing. | | | |
| **Link to module/course details (descriptors)** |  | | | |
| **Host university,**  **Town/City,  Country** |  | | | |
| **Level of study at host university** | Bachelor's  Master's | **Credit points,**  **Teaching hours per week** |  |  | **Date** |  | **Signature** |  |

**.Please enclose information on the course/module with your credit transfer request.**

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| Approving Chair/unit: | | **After your return to Passau** |
| **To be completed by the Dean's Office** |
| **Approved as:**  **Bachelor's module**  **Master's module** | | **Mark conversion:** The mark is converted upon presentation of the Transcript of Records (stamped and signed original copy). |
| Equivalent course/module at Passau:    Additional course/module  within the ECON area  Other area: | Equivalent course/module at Passau:    Additional course/module  Module Group A: Core Courses  Module Group B: Advanced Methods  Module Group C: Global Economy, International Trade and Finance  Module Group D: Governance, Institutions and Development  Module Group E: Business Administration  Other: | The conversion is made in tenths of a mark; the resulting value is *truncated,* not rounded, after the first decimal place.  =  Converted mark: |
| **ECTS credits are counted towards the student's degree programme.** | |
| Please contact the Chair again after your return to Passau.  Passau, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Official stamp)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Module convenor's signature | | Passau, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Official stamp)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Signature of Dean's Office staff |