

Job description

Internship - Development Co-operation Report and Data for Development

The [OECD](#) is a global economic forum working with 36 member countries and more than 100 emerging and developing economies to make better policies for better lives. Our mission is to promote policies that will improve the economic and social well-being of people around the world. The Organisation provides a unique forum in which governments work together to share experiences on what drives economic, social and environmental change, seeking solutions to common problems.

The [Development Co-operation Directorate \(DCD\)](#) supports the [Development Assistance Committee \(DAC\)](#) to carry out its mandate to help increase financing for development and to improve the quality and effectiveness of development co-operation. Through inclusive partnerships for development, we help ensure better lives for people in the developing world by understanding development finance, strengthening aid delivery, improving development policy, and building partnerships for development.

The Review, Results, Evaluation and Development Innovation Division (RREDI) of DCD is recruiting an intern to support the team that produces the annual flagship [Development Co-operation Report](#) and DCD's Data for Development (D4D) work:

- The OECD's Development Co-operation Report looks at how development co-operation policy, financing and partnerships take on today's most urgent global priorities. The intern will contribute to this year's report focused on **“digitalisation”**, which will provide OECD members with evidence, analysis and case studies.
- DCD's work on Data for Development brings together practitioners and experts from development co-operation as well as the data and statistical communities. Through peer learning supported by policy analysis and research conducted by the OECD, this community aims to tackle challenges and identify good practices in helping partners in developing countries build strong and resilient data and statistical systems.

The intern will work in a small team that manages the DCR and the D4D work streams, which collaborate with a range of experts from across the OECD and internationally. The intern will be managed by the Team Lead and Senior Policy Analyst for the DCR & D4D.

This will be a remote position. The intern will not be required to relocate to Paris.

Main Responsibilities

Main duties:

- Support finalization and dissemination of annual country profiles, a major component of the DCR.
- Carry out referencing, quality and formatting checks, on submissions to DCR.
- Support co-ordination with authors, editors, proofreaders, translators, and peer reviewers.
- Support the team with the organisation of workshops, webinars and other events, including liaising with partners and other stakeholders;

- Undertake research, especially on topics related to digitalisation and/or data for development, including on issues related to strategic approaches of development co-operation agencies to these topics and trends and development challenges in these areas faced by low- and middle-income countries;
- In addition, the intern may contribute to other selected outputs of the work streams, as required. In performing his/her tasks, the intern will co-ordinate with other Analysts and Assistants in the Division, and with other Units in the OECD's Development Co-operation Directorate.

Ideal Candidate Profile

- Enrolled in an advanced university degree related to digitalisation or economics, political science, international relations, or similar;
- Experience producing research papers; excellent analytical and drafting skills;
- Good understanding of global development political economy and key challenges in development co-operation.
- Attention to detail and good time management;
- Fluency (written and spoken) in English, and some knowledge of French (desirable);
- Ability to work and communicate effectively and in a co-operative spirit in a multicultural environment, both independently and as part of a team;
- Ability to operate in a remote working environment;
- Experience with Adobe Illustrator would be desirable but not essential.

Please note:

The duration of the internship would be 6 months, ideally beginning in April/May 2021.

The OECD is an equal opportunity employer and welcomes the applications of all qualified candidates who are based in [OECD member countries](#), or [countries with Privileges and Immunities](#) agreements with the OECD, irrespective of their racial or ethnic origin, opinions or beliefs, gender, sexual orientation, health or disabilities.

Interns at the OECD do not receive a salary. However, the OECD grants a contribution to living expenses of around 700 euros per calendar month worked.

The OECD promotes an optimal use of resources in order to improve its efficiency and effectiveness. All OECD employees, including interns, are encouraged to actively contribute to this goal.