

CARLO SCHMID PROGRAMME
 FOR INTERNSHIPS IN INTERNATIONAL ORGANISATIONS AND EU INSTITUTIONS
 PLACEMENT OFFER 2015/2016

Reference No.: ILO3, Genf - Youth Employment

Name of host organisation	International Labour Organization
Internship Coordinator	Gillian Barmes
Address	International Labour Office 4 route des Morillons CH 1211 Geneva Switzerland
Homepage	www.ilo.org/youth

Placement Offer

Dates/duration	01.09.2015 – 29.02.2016, 6 months
Supervisor	Evaluation Officer, Youth Employment Programme
Detailed description of the internship project(s); tasks assigned	<p>Key areas of work under this internship:</p> <ul style="list-style-type: none"> • Capacity development and training on evaluation • Results measurement and impact evaluation of youth employment programmes • Analysis of youth employment policies <p>The position is located in the Youth Employment Unit of the Employment Policy Department (EMPLOYMENT). The work of the International Labour Organization (ILO) on youth employment is increasingly focusing on developing tools and research to improve global understanding about what works – why and how – to improve labour market outcomes of youth. Through technical cooperation projects and work under the Area of Critical Importance “Jobs and Skills for Youth”, the Employment Policy Department expects to increase the Office’s work on impact evaluation of youth employment programmes and to share such knowledge with ILO’s constituents and the broader community of youth employment practitioners.</p> <p>The intern will work on the technical cooperation project “Taqeem Fund for Evaluation in Youth Employment” which focuses on expanding the evidence base on youth employment in the Middle East and North Africa (MENA) region.</p> <p>The intern’s duties and responsibilities include support to the following activities:</p> <p>Capacity development and training on evaluation:</p> <ul style="list-style-type: none"> • Assist in the organization of training workshops (Evaluation Clinics) and Policy Labs (share evidence about what works in youth employment with policy makers). • Contribute to the online knowledge sharing platform of the Fund for Evaluation in Youth Employment to share resources (http://yenclinic.grouppsite.com). • Contribute to the drafting of programme and policy brief notes on lessons learned and main findings from impact evaluations. <p>Results measurement and impact evaluation of youth employment programmes:</p> <ul style="list-style-type: none"> • Provide analytical support to the design, implementation, or monitoring of impact evaluations of youth employment and entrepreneurship programmes in the MENA region. • Assist in the preparation, dissemination and selection processes of Taqeem’s RfPs, which provide seed funding for impact evaluations to organizations implementing youth employment and entrepreneurship projects in the MENA region.

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	<ul style="list-style-type: none"> Contribute to the drafting of funding proposals for impact evaluations and research studies. <p>Analysis of youth employment policies:</p> <ul style="list-style-type: none"> Serve on research teams of policy influence plans in selected focus countries across the MENA region. Conduct desk research on policy environment, evidence base (literature reviews) and stakeholder analysis in collaboration with staff and consultants assigned to each country. <p>In addition the intern will support the work of the Taqueem Evaluation Council (TEC), a group of evaluation and employment experts who provide strategic guidance to the work of Taqueem. The intern is expected to:</p> <ul style="list-style-type: none"> Assist with the organization of monthly TEC meetings. Keep track of TEC workplan, delivery rates, academic exchanges, and requests (including membership requests).
Training components and learning elements	<p>The intern will have the opportunity to gain significant understanding of the youth employment and entrepreneurship challenge in the Middle East and North Africa. She/he will receive on-the-job training on monitoring and impact evaluation acquiring both theoretical and practical knowledge on evaluations of active labour market programmes for youth.</p> <p>In addition the internship will provide the intern the opportunity to work with and learn from other colleagues in the Youth Employment Unit who specialize in other areas such as labour market information and analysis, youth employment policies and the design of active labour market policies for youth.</p>
Participation in missions or training courses	The intern will participate in all training activities to be carried out in Geneva and will receive training on monitoring and impact evaluations
Additional comments	

Required Qualifications

Academic qualification (student, B.A., M.A.)	Academic requirement: M.A. (preferable); BA (minimum)
Subjects	Economics, Development Economics, Labour Economics, Econometrics, Development Studies, Political Science
Language Skills	English. Knowledge of French and/or Arabic would be an advantage.
Computer literacy	Microsoft Office (Excel, Word, Powerpoint) Statistical package (Stata or SPSS)
Internship-related experiences	<ul style="list-style-type: none"> Previous experience in the following areas are a plus: <ul style="list-style-type: none"> Research in development economics Monitoring and evaluation Research in impact evaluation Youth employment Experience in project support
Additional skills/requirements	<ul style="list-style-type: none"> Excellent organisational skills Strong communication skills: written, verbal and interpersonal Attention to detail Ability to work well in a team and alone Able to take initiative and be proactive